

Sample Letter to Request a Security Freeze

[Date]

Name of Credit Bureau
Address
City, State, Zip Code

Dear [name of credit bureau]:

I would like to place a security freeze on my credit file. I am a victim of identity theft [if applicable].

My full name is:
My current address is:
My former address is:
My SSN is:
My date of birth is:

I have enclosed a copy of my _____ [i.e. utility bill] as proof that I reside at the address above. I also attached a copy of my police report [or other investigative report such as a DMV report if applicable].

My payment for the \$_____ fee is enclosed as check number _____.

OR

Please apply the \$_____ fee to my _____ [type of card] credit card. My credit card number is _____. The expiration date is _____.

Thank you for your assistance,

[Your signature]

[Your name]